

**Digital Learning and Teaching Victoria  
Annual General Meeting**

**Monday 29th May 2017**

**61 Blyth St Brunswick**

**6.00 pm – 8.00 pm**

**AGENDA**

- Item 1 Minutes of the previous annual general meeting
- Item 2 To receive and consider the annual report of the Committee on the activities of the Association during the preceding financial year  
Motion: That the 2016 Annual Report be received.
- Item 3 To receive and consider the financial statements of the Association for the preceding financial year  
Motion: That the 2016 financial statements be received.
- Item 4 To elect the members of the Committee  
(a) a President  
(b) Vice-President  
(c) a Secretary  
(d) a Treasurer  
(e) up to twelve (12) ordinary members  
  
Motion: To accept the following nominations and elect them to committee positions
- Item 5 Motion: For the amount of the annual subscription for each class of member for the following financial year to be:
- Individual \$145/159.50
  - Small School \$240/264
  - Large School \$460/506
  - Technician, casual relief & retiree \$50/55
  - Institution & Corporate \$460/506
  - Preservice \$0
- Item 6 Motion: To accept the 1st January 2018 as the date for payment of the annual subscription

\* The financial report must be signed by two committee members certifying that the financial statements give a true and fair view of the financial position and performance of the Association; and any audited accounts and auditor's report or report of a review accompanying the financial statements that are required under the Act.

Item 7            Special resolution

The proposed resolution is that section 14 Classes of Membership be edited to read as shown below. Note: Changes are underlined

Motion: To approve the special resolution to section 14 of the model rules.

**14. Institutional member**

*(1) Subject to approval by the Committee in the same manner as set out in rules 10 and 11, educational institutions including primary and secondary schools and tertiary institutions may apply for membership as an "Institutional member" in the same manner as set out in rule 9 and subject to rules 14(2) to 14(6).*

*(2) An Institutional member that has enrolments up to 300 students may apply for membership as an "**Institutional member (small)**". An Institutional member (small) is not entitled to vote but may nominate up to two (2) persons of the Institutional member (small) who shall be entitled to all rights and obligations that accompany any other ordinary member of the Association including the right to vote provided that the Institutional member (small) remains a current member of the Association. All other persons within said Institutional member (small) will have all rights of members excluding the right to vote.*

*(3) An Institutional member (small) may substitute any of its nominees from time to time during the relevant financial year provided that the total number of nominated persons at any one time does not exceed two (2) unless the Institutional member (small) pays additional subscription fees as set out in rule 14(6).*

*(4) An Institutional member that has enrolments of greater than 300 students may apply for membership as an "**Institutional member (large)**". An Institutional member (large) is not entitled to vote but may nominate up to four (4) persons to be members of the Association and each of those nominees shall be entitled to all rights and obligations that accompany any other ordinary member of the Association including the right to vote provided that the Institutional member remains a current member of the Association. All other persons within said Institutional member (large) will have all rights of members excluding the right to vote.*

*(5) An Institutional member (large) may substitute any of its nominees from time to time during the relevant financial year provided that the total number of nominated persons at any one time does not exceed four (4) unless the Institutional member pays additional subscription fees as set out in rule 14(6).*

*(6) Any Institutional member may increase the total number of nominees it is entitled to under rules 14(2) or 14(4) provided the Institutional member pays additional annual subscription fees as determined by the Committee.*

Notes

*The Association recognises that small schools may have different needs and budgetary constraints to other educational institutions and has therefore devised rules 14(2) and (3) to allow small schools to participate as Institutional members with lower annual subscriptions and correspondingly fewer nominees.*

*In accordance with rule 14, the Association intends that Institutional members may from time to time nominate persons to participate in the Association as ordinary members on an ad hoc basis and that the Institutional member at its discretion may replace or substitute its nominees in order to encourage participation and engagement between the staff of the Institutional member and the Association.*

*A person nominated by an Institutional member is not required to pay an annual subscription during the period that the Institutional Member is a current member of the Association.*

*Nominees of an Institutional member are not entitled to be members of the Committee (see rule 49)*