

# Minutes of Annual General Meeting Digital Learning and Teaching Victoria

Held On	29 May 2017 7:04PM
Location	61 Blyth Street, Brunswick Online via Hangouts
In Attendance	Mel Cashen, Ben Gallagher, Lauren Sayer, Paula Christophersen, Andrew Williamson , Matt Harrison, Michael Henderson, Donna Gronn, John Pearce, Catherine Newington, Narissa Leung (online), Clark Burt, Roland Gesthuizen, Cameron Hocking, Calen Robinson, Phil Feain, Laura Barker, Victoria Hare, Jillian Brown, Roger Sidhorn, Nathan Alison, Scott Duncan, Matt Harrison, Craig Van Dervalk  Via proxy: Phil Brown
Chairperson	Mel Cashen

**A. APOLOGIES**

Phil Brown

**B. Welcome**

Item No.	Topic	Discussion	Action Item	By whom/when
1.	<b>Previous Minutes</b>	<b>MOTION:</b> That the minutes of the 2016 AGM minutes were a true and accurate record of the meeting.  <b>Moved: Lauren Sayer</b> <b>Seconded: Donna Gronn</b> CARRIED UNANIMOUSLY		
	<b>Annual Report</b>	<b>MOTION:</b> To receive and consider the annual report of the Committee on the activities of the Association during the preceding financial year  <b>Moved: Michael Henderson</b> <b>Seconded: Roland Gesthuizen</b> CARRIED UNANIMOUSLY		
2	<b>Financial Statements</b>	To receive and consider the financial statements of the Association for the		

		<p>preceding financial year.</p> <p><b>MOTION:</b> That the 2016 financial statements be received.</p> <p>Moved: Ben Gallagher  Seconded: Donna Gronn  CARRIED UNANIMOUSLY</p>		
3	<b>Election</b>	<p>Elect the members of the Committee</p> <ul style="list-style-type: none"> <li>(a) a President - Mel Cashen</li> <li>(b) Vice-President - Ben Gallagher</li> <li>(c) a Secretary - Lauren Sayer</li> <li>(d) a Treasurer - Phil Brown</li> <li>(e) up to twelve (12) ordinary members</li> </ul> <p>Donna Gronn took over Chair to run election of President.</p> <p>Mel Cashen elected President</p> <p><b>Motion:</b> To accept the following nominations and elect them to committee positions</p> <p>President: Melinda Cashen  Vice President: Ben Gallagher  Secretary: Lauren Sayer  Treasurer: Phil Brown</p>		

		<p>Ordinary Members: Catherine Newington</p> <p>Clark Burt Narissa Leung Andrew Williamson Matthew Harrison Paula Christopherson Roland Gesthuizen Victoria Hare</p> <p>Moved: Donna Seconded: Michael CARRIED UNANIMOUSLY</p>		
4		<p><b>Motion:</b> For the amount of the annual subscription for each class of member for the following financial year to be:</p> <ul style="list-style-type: none"> <li>● Individual \$145/159.50</li> <li>● Small School \$240/264</li> <li>● Large School \$460/506</li> <li>● Technician, casual relief &amp; retiree \$50/55</li> <li>● Institution &amp; Corporate \$460/506</li> <li>● Preservice \$0</li> </ul> <p>Moved: Clark Burt Seconded: Matt Harrison CARRIED UNANIMOUSLY</p>		

5.		<p><b>MOTION:</b> To accept the 1st January 2018 as the date for payment of the annual subscription</p> <p>Moved: Melinda Cashen Seconded: Paula Christophersen</p> <p>Carried Unanimously</p>		
6		<p><b>MOTION:</b> To approve the special resolution to section 14 of the Model Rules. (<a href="#">See Appendix 1</a>)</p> <p>Moved: Lauren Sayer Seconded: Ben Gallagher CARRIED UNANIMOUSLY</p>		

Meeting closed at 7:23pm

## Appendix 1

### **14. Institutional member**

*(1) Subject to approval by the Committee in the same manner as set out in rules 10 and 11, educational institutions including primary and secondary schools and tertiary institutions may apply for membership as an "Institutional member" in the same manner as set out in rule 9 and subject to rules 14(2) to 14(6).*

*(2) An Institutional member that has enrolments up to 300 students may apply for membership as an "**Institutional member (small)**". An Institutional member (small) is not entitled to vote but may nominate up to two (2) persons of the Institutional member (small) who shall be entitled to all rights and obligations that*

*accompany any other ordinary member of the Association including the right to vote provided that the Institutional member (small) remains a current member of the Association. All other persons within said Institutional member (small) will have all rights of members excluding the right to vote.*

*(3) An Institutional member (small) may substitute any of its nominees from time to time during the relevant financial year provided that the total number of nominated persons at any one time does not exceed two (2) unless the Institutional member (small) pays additional subscription fees as set out in rule 14(6).*

*(4) An Institutional member that has enrolments of greater than 300 students may apply for membership as an “Institutional member (large)”. An Institutional member (large) is not entitled to vote but may nominate up to four (4) persons to be members of the Association and each of those nominees shall be entitled to all rights and obligations that accompany any other ordinary member of the Association including the right to vote provided that the Institutional member remains a current member of the Association. All other persons within said Institutional member (large) will have all rights of members excluding the right to vote.*

*(5) An Institutional member (large) may substitute any of its nominees from time to time during the relevant financial year provided that the total number of nominated persons at any one time does not exceed four (4) unless the Institutional member pays additional subscription fees as set out in rule 14(6).*

*(6) Any Institutional member may increase the total number of nominees it is entitled to under rules 14(2) or 14(4) provided the Institutional member pays additional annual subscription fees as determined by the Committee.*

#### Notes

*The Association recognises that small schools may have different needs and budgetary constraints to other educational institutions and has therefore devised rules 14(2) and (3) to allow small schools to participate as Institutional members with lower annual subscriptions and correspondingly fewer nominees.*

*In accordance with rule 14, the Association intends that Institutional members may from time to time nominate persons to participate in the Association as ordinary members on an ad hoc basis and that the Institutional member at its discretion may replace or substitute its nominees in order to encourage participation and engagement between the staff of the Institutional member and the Association.*

*A person nominated by an Institutional member is not required to pay an annual subscription during the period that the Institutional Member is a current member of the Association.*

*Nominees of an Institutional member are not entitled to be members of the Committee (see rule 49)*